



## **Sierra Elementary PTC Minutes**

### **October 1, 2014 – 6:00pm**

#### **I. Call to order**

Meeting called to order at 6:03 pm.

#### **II. Roll Call/Introductions**

Jamie Wuertthner, President

Claire Luna

Jennifer Woodside

Mark Musser, Co-Vice President

Jenn Alexander

Hannah Anderson

Suzi Pangman, Co-Vice President

Lisa Zeng

Yvonne Edwards

Katie Leman, Co-Treasurer

Betsy Welch

Rose Marie Caballero

Barbara Trammell, Co-Treasurer

Joanne Wetzel

Belinda Han

Susan Willson, Secretary

Sana Kheiri

#### **III. Approval of minutes – September 3, 2014**

Jamie Weurthner motioned to approve the minutes for the PTC General Meeting held September 3, 2014 . Mark Musser seconded. Minutes approved.

#### **IV. Treasurers Report**

Katie Leman, Co-Treasurer, provided an update on the previous month's activity. Please see attached budget.

#### **V. Event Updates**

##### ***A. FUNd Run (October 3)***

Betsy Welch and Lisa Zeng, Co-Chairs for the FUNd Run, provided an update on the event planning. Everything is on track and they are excited for a successful event. Barbara Trammell provided initial revenue stats for this year. As of 9/30/2014, the FUNd Run has brought in \$22,000 (net). This is great news as more donations are expected throughout the week and post-event.

##### ***B. Fall Carnival (October 24)***

Susan Willson, Chair of this year's Fall Carnival, provided a brief update on this year's event. We held a kick-off committee meeting in September and have a great group of volunteers. This year, we are

bringing back the Pumpkin Raffle, plus activities by Rocklin Fire and Police, Kids Art, Early Engineers, Placer SPCA and more. We also have secured several food vendors. We are holding off requesting too much from the families or teachers until after the FUNd Run. Susan Willson was able to present to the staff at their meeting earlier in the day. They are excited about a new activity we are suggesting to entice a little school competition. More details to come.

### ***C. Auction Gala (May 2)***

Jamie announced that we have new Co-Chairs for this year's Auction. Thank you to Betsy Welch and Trista Martin for stepping up to lead this year's event. Lisa Zeng will also assist with marketing efforts. This year's event will be held a little later in the year – May 2<sup>nd</sup> at the Blue Goose Event Center in Loomis. More details to come!

## **VI. eScrip/Scrip**

Jamie shared with the PTC that Kathy Phelan will be sending out a flier in the Friday folders on October 3<sup>rd</sup> promoting the eScrip and Scrip programs. We have numerous gift cards available for purchase with all proceeds going back to the PTC. These gift cards were purchased in previous years and include businesses like Safeway, Starbucks, etc. On average, we bring in \$300 per month on eScrip/Scrip.

Kathy will be setting up a table in the office to sell cards. It was suggested that she may want to sell the cards at the Fall Carnival and other school-wide events. Another suggestion to increase visibility/sales was to email parents prior to Black Friday and during the holidays.

## **VII. Teacher Requests**

### ***A. Spanish Balance Transfer***

Hannah stated that there is money in the district account from the 2012/2013 school year to fund a teacher last year. Currently, there is \$2,718 in the district account that can't be used without PTC' approval. Hannah shared that she would like to request the PTC's approval to utilize those funds for training and curriculum boxes.

Mark Musser motioned that we allow Hannah access to the \$2,718 in the district account for Spanish training and materials. Barbara Trammell seconded. Motion approved.

### ***B. Garden Tables***

No request is being made at this time. Hannah said they will postpone until the spring.

### ***C. Owl Pellets - 4<sup>th</sup> Grade***

Hannah requested \$124 for the 4<sup>th</sup> grade classes to purchase pre-sterilized owl pellets for their science curriculum.

Susan Willson motioned to fund the request fully and move \$124 from the general fund to cover the costs associated. Katie Leman seconded. Motion approved.

#### ***D. 2<sup>nd</sup> Grade Teachers – Marketplace***

Yvonne Edwards and Rose Marie Caballero requested \$140 for the 2<sup>nd</sup> grade classes to purchase books for their Marketplace. The intent of the Marketplace is to support the experiential unit of IB by showing kids the concept of supply and demand. In addition to the 2<sup>nd</sup> grade classes, the 3<sup>rd</sup> grade classes participate as shoppers. There are six teachers in total that are supported by this request.

Betsy Welch motioned to move \$140 from the general fund to pay for the books requested. Lisa Zend seconded. Motion approved.

### **VIII. Principal's Message**

- Rachel's Challenge was held on September 10<sup>th</sup>. The 5<sup>th</sup> graders were allowed to participate in the training along with the 6<sup>th</sup> graders so that they may carry on the message of kindness throughout the school. Chain links have started in the classrooms. The last time we participated in the Challenge, the school's goal was to have a kindness chain that wrapped the playground. This year, the school's goal is to create a kindness chain that encompasses the entire campus.
- Mugs & Muffins is the monthly chat with Hannah. Dates for the year are listed on the school's website – in fact, all dates for the school year are listed, which can be synced to your smart phone.
- The Strategic Planning Team met in early September. The planning process will go through December and has been focusing on revising our mission, establishing five year objectives and an action plan.

### **IX. New business/Open Forum**

- ***Restaurant Night Out -***

- (Update) September 25<sup>th</sup> – California Pizza Kitchen raised \$140 for the PTC (we received 20% of the proceeds from the night, which totaled \$703.)
- October 28<sup>th</sup> – Smashburger - \$1.00 per meal will be donated.

- ***Father/Daughter Dance and Mother/Son Game Night***

Belinda Han suggested we change the names/focus of these events to be more inclusive of all families. Barbara Trammell lead the efforts of the Father/Daughter dance in 2013 and said it really was up to the chairperson of the event to suggest a format. However, we currently do not have anyone who has expressed an interest in planning either event. Belinda Han and Joanne Wetzel offered to brainstorm some ideas and potentially chair the event(s).

- ***Welcome New Parents***

Joanne Wetzel suggested the PTC plan events that welcome new families to Sierra in the beginning of the school year and after the New Year. There were approximately 20 new families that joined us last year. Ideas suggested included hosting a Welcome Breakfast or other type of social gathering to make new families (especially parents) feel more engaged in the school and PTC. The PTC Board will discuss this idea at the next board meeting and determine if a "Hospitality Committee" might be formed.

- ***Teacher Expenses***

Based on discussion at the September PTC General Meeting regarding teacher accounts, Yvonne Edwards thought it might be helpful for the PTC to know what some of her teacher expenses included. She spent \$40 just on labels, plus additional money on birthday cards, mouse pads and other supplies.

- ***IB Funding***

Hannah shared that she has a meeting with the district on October 22 and will be discussing funding for the IB program.

## **X. Adjournment**

Meeting adjourned at 7:19 pm.

***Minutes taken and submitted by Susan Willson, PTC Secretary.***